

## Reporting the Place of Residence

In the place, where you live, you must go to the Alien Police Department to report the address of your residence. Depending on the form of your accommodation, the document, by which a foreigner proves that he has accommodation secured, is usually considered to be:

- ◆ a verified copy of the occupational lease
- ◆ a verified copy of the contract of sublease and at the same time the written approval of the flat owner
- ◆ the original of the confirmation of the accommodation facility, from which, it is obvious, that the accommodation facility will provide the foreigner with accommodation, also stating the period from – to
- ◆ the statutory declaration with the verified signature of the owner of the real estate on providing the accommodation and a document proving the ownership of the real estate (an abstract from the Land Register)

In the case that you wish to register at the address of a person, who is in a tenancy relationship to the flat, you will need approval from this flat tenant as well as the owner (landlord) concerning your habitation.

If you wish to register at the address of a family member, who has an occupational lease, it will be sufficient to present this occupational lease and prove the relationship to the flat tenant. However, **the form of the document is not exactly stipulated** in the Act on Residency of Aliens No. 326/1999 of the Collection of Laws, so it depends on the consideration of the Alien Police Department if it recognises the submitted document as relevant. If in doubt, the Alien Police Department may request you supplement it with other documents.

Another important fact is the duration of the period for which the document proving the accommodation, is valid. If you are staying in the Czech Republic on the basis of a visa for over 90 days and you have a document proving accommodation for a period shorter than 1 year, **you will obtain a visa only for the duration of the validity of this document** proving accommodation.